



2022-2023 North View MBC Awana Club Manual & Policies

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LEADERSHIP

Ministry Co-Director	Lindsay Harvey	501-454-2032
Ministry Co-Director	Kyndall Rogers	501-337-2132
PUGGLES Director	Beth Sanders	501-428-3462
CUBBIES Director	Becky Rogers	501-773-0161
SPARKS Director K&1	Margaret Lindsey	501-352-0196
2 nd	Terri Rice	501-690-5806
T&T Directors 3&4	Angel Duncan	501-804-7321
5&6	Linda Cantrell	501-977-5111
Teen Director	Jason Peck	501-687-7177
Games Director	Jacob Harvey	501-993-3044
Pastor	Mike Cantrell	501-977-4282

TIMES

Wednesdays 6:00 pm – 7:30 pm (Clubbers should not arrive before 5:45 pm)

CLUBS

Puggles – 2s & Young 3s (must have 2nd birthday on or before Aug 1st)

Cubbies – 3- & 4-year-olds (must have their 3rd birthday on or before August 1st)

Sparks – Kindergarten – 2nd grade

Truth & Training (T&T) – 3rd – 6th grade

Teen Class – 7th – 12th grade

ABOUT AWANA

The purpose of the Awana ministry is to reach boys and girls with the gospel of Christ and train them to serve Him...

Since 1950, AWANA has grown from a one-church program into a ministry that includes more than 6,500 churches in the United States and another 1,300 in more than 80 countries worldwide. Local churches reach hundreds of thousands of young people every week by using the AWANA program.

The AWANA ministry at North View works in unison with the other ministries at North View to help your child learn about Jesus and to grow in Him.

The word AWANA stands for Approved Workmen Are Not Ashamed and comes from 2 Timothy 2:15. AWANA is a fun and exciting way for children to learn Scripture and it works!

Thank you for giving us the opportunity to acquaint you with the AWANA ministry of North View Missionary Baptist Church and how it can benefit not only your child, but your entire family!

“Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the Word of truth.” 2 Timothy 2:15

WHAT WE EXPECT FROM OUR LEADERS

As parents, we know you are concerned about whom you entrust your children’s spiritual training to, so we wanted to let you know what we expect from our leaders up front. The following may give you some insight into the type of leadership we strive for in our program.

Requirements:

- A leader must have a personal relationship with Jesus Christ
- A leader must have a desire to work with and a compassion for children
- A leader must agree with the North View Missionary Baptist faith
- A leader must have a complete background check, done thru the church

Expectations:

- We expect our leaders to be on time
- We expect our leaders to be examples
- We expect our leaders to follow the rules
- We expect our leaders to display a proper attitude before the clubbers and other leaders
- We expect our leaders to pray for our Club on a regular basis
- We expect our leaders to realize AWANA is not just another program, but it is a ministry of the church, and a place of service to God

WHAT WE EXPECT FROM PARENTS

- Always encourage your child. Children have much more fun when Mom and Dad show interest in their accomplishments.
- Help children to attend AWANA every week and to arrive on time (Club begins at 6:00pm) Consistency builds friendships, achievement, and self-discipline.
- During the week, help your child prepare at least two to three sections (see the Pacing Schedule in this guide). This will ensure they will complete their handbook and will receive their special awards, plus they will qualify for other AWANA activities.
- Attend all major events. Parents are always welcome and are encouraged to attend special events as a way of showing your support and approval for your child's accomplishments.
- Please review the discipline guidelines found later in this handbook with your child. AWANA has very few rules of behavior, but in order to ensure that all clubbers have an opportunity to learn as well as have fun, some rules of behavior will be enforced.

WHAT TO BRING TO AWANA

- Your child should wear their designated uniform and comfortable tennis shoes and bring their Bible and AWANA Handbook in a handbook bag.
- Your child should not bring other items with them. If your child does bring something which does not pertain to AWANA with them and a leader sees it, your child will be asked to put it away and keep it out of sight. If a leader sees the item again, the leader will confiscate the item until the end of the AWANA club night.
- There will be some nights where a special theme is being used and your child will be asked to bring a certain item(s). When this is the case, your child will bring information home with them that will have basic information about what they should bring.

DRESS CODE

- Children and youth attending AWANA should wear comfortable clothing and "tennis shoes" to participate in the activities held on a typical evening. Some activities may be difficult to participate in wearing skirts, heels, flip-flops, sandals, dress shoes, etc.
- Clubbers and leaders are expected to wear their AWANA uniform to each club meeting. The goal of each AWANA Club is to have 100% of its attendees in uniform. A properly worn uniform helps AWANA clubbers and leaders earn respect and credibility.
- Periodic uniform inspections will be performed by Club Directors. For a personal inspection of your uniform, apply this standard: Does it appear neat and disciplined?

SECURITY

All clubbers and leaders MUST sign in at the check-in desk when arriving at AWANA. We will ask the sign-in parent/guardian to indicate who will pick up their clubber. At the end of the AWANA night, the pick-up person must return to pick up their child in the child's classroom. We will notify parents when a child is sick, fussy, and not adjusting to the AWANA night, or in rare instances for disciplinary reasons. **Children in Cubbies and Sparks MUST be picked up by their parent at the conclusion of the evening.** No AWANA child will be permitted in the hallways without leader supervision or permission. Everyone must enter and exit through center door at main entrance. No other door will be unlocked.

INCLEMENT WEATHER POLICY

North View follows the NLR School District inclement weather policies. If NLRSD has canceled school on AWANA day, we will not have AWANA that evening. You can also check on inclement weather cancellations by visiting our AWANA website at northviewmbc.org.

REGISTRATION INFORMATION

A Registration form can be picked up at the check-in desk or an online form is available at our website. Payments can also be made at the check-in desk.

Clubbers need to have a medical release form on file with the club before attending club.

COSTS

The AWANA ministry does its best to keep costs to a minimum, however there are a few costs associated when your child participates in AWANA as outlined below:

- Yearly dues are as follows:
Puggles - \$20 Sparks - \$30
Cubbies - \$30 T&T - \$35
- Dues include **one** handbook per child. If your child loses their handbook or advances to another book during the AWANA year, there will be a small fee for the next book.
- Dues include their AWANA uniform, and they should wear it to club each week.
Puggles - t-shirt Sparks - vest
Cubbies - vest T&T - jersey shirt
- Bags for handbooks and bibles are recommended and are not required but can be purchased for an additional fee.
Puggles backpack \$8 Sparks handbook bag \$6
Cubbies handbook bag \$7 T&T handbook bag \$8

Please do not let finances stand in the way of your child participating in AWANA. If there is a financial need, please let your child's AWANA leader, or the AWANA Director know, and we will work with you so your child may continue to participate in our AWANA ministry.

AWANA SCHOLARSHIPS

There are a limited number of scholarships available. If you require assistance for your child to participate, please fill out the scholarship request and turn it in at the Check-in desk. If we have used uniforms available that have been donated by previous children, we will give a uniform to your child. The Director will review the scholarship request and contact you before your clubber attends the next AWANA night.

DISCIPLINE

Awana uses two counts, one for an individual and one for the group.

The “5-count” is used to bring the group to order. As the leader counts to “5”, the children should become quiet and still. The “3-count” is for an individual. The child is given a “one” the first time they have misbehaved and their action is discussed so they understand the inappropriate behavior. If the child continues to misbehave, then they receive a “two”. The child now sits down with the Awana Director to discuss their behavior. If the child continues to misbehave or be disruptive, they receive a “three”. When the child receives a “three”, they are taken to their parents for the rest of the evening. The leader will discuss with the parent the reason for this action.

The Awana leaders realize that there are many family situations that may affect a child’s behavior. We encourage you to let your child’s Awana leader know if there is any situation that may help us in ministering to your child. This helps the Awana leader to potentially minister to the child as opposed to just viewing a situation or action as a discipline problem.

Awana has only a few guidelines:

- Keep your hands to yourself.
- Proper speech – speak to others with respect
- Respect Leaders and others

Both the children and youth ministries have behavior and discipline policies, which are available for your review.

WELLNESS POLICY

As we all know, sickness can keep going around with children, affecting not only the other children in your child’s Awana group, but your family and other families as the illness goes “back and forth” between the children. Here is our established health policy for the Awana ministry.

Fever: A student with a temperature of 100 degrees or above will be excluded from the Awana clubs. The student’s temperature must be **below 100 degrees for a full 24 hours (without taking a fever reducer)** before returning because of the nature body rhythm of increased body temperature in the late afternoon. A child with a fever suppressed by a fever reducer such as Tylenol or Motrin is still contagious as these medications only temporarily decrease the temperature and do not treat the underlying illness.

Pink Eye (Conjunctivitis): A student with red, painful, itchy eyes especially with discharge/rusting should have a medical evaluation. This is very contagious, and students must be excluded from the Awana clubs until they have completed 24 hours of prescription antibiotic eye medication.

Vomiting and Diarrhea: A student with vomiting or diarrhea should be excluded from the Awana clubs. A child should not return unless they have had one or two meals without vomiting.

Head Lice: If your child has a known or suspected case of head lice, please notify the Awana Director so all children in the class can be checked. This helps avoid additional cases of head lice, and re-infestation of children who have already been treated. If your child has had lice, they must be excluded from the Awana clubs until after receiving treatment with a special shampoo and after the removal of all nits.

AWANA STORE NIGHT (SPARKS AND T&T'S)

Even though they receive the regular uniform awards and other items, we provide the AWANA Store as an added incentive. We have stocked our store with toys, candy, games, jewelry, and various other items that clubbers will enjoy.

They earn AWANA bucks for club attendance, bringing their handbooks, bringing their bible, wearing their uniform and bringing visitors. The clubbers accumulate their bucks and then can spend them on the dates listed on the calendar or can save them and spend them on the next store night. So help and encourage your clubber to do these things.

AWARDS

Each AWANA Clubber has the opportunity to earn exciting awards. These awards can be worn on the uniform. NOTE: **Awards may only be given when a child is in uniform.** For more detailed information about each club's awards, please visit the overview sections in the back of this manual.

These awards should be displayed and worn proudly. They represent good achievement and spiritual growth in the knowledge of God and His Word. We will encourage all young people to strive for their highest potential.

Each child works at their own pace and will be guided and helped by a caring leader. To complete a handbook in one year, your child should have two to three sections ready to be completed when they arrive each week.



PUGGLES

Puggles® recognizes the learning ability of 2- and 3-year-olds by introducing biblical precepts at church and equipping parents to teach them at home. Toddler's love having their very own Awana club just like their older siblings.

In Puggles, children are welcomed each week with play time, songs and simple crafts and activities. Leaders present age-appropriate lessons using large, colorful teaching cards, finger puppet plays and more. Lessons teach and reinforce four basic biblical precepts:

- God Made Everything
- God Saw That It Was Good
- God is Love
- Give Thanks

Special take-home cards that correspond to each week's lesson help parents nurture their child's faith at home. Participating in Puggles will give your child a head start on the path to loving and following God for life.



CUBBIES

Awana Cubbies is a two-year weekly club program for preschoolers in the two years prior to kindergarten. Our purpose is to help your child take their first little step on a lifelong journey. In the Bible, parents are instructed to teach their children about God's word, little by little, day by day. The Cubbies program is designed to help leaders and parents in this critical role.

Club time is broken down into 7 areas. All the areas tie into each other based on the Teaching Aim for that lesson.

Coming in Time: Welcome Activity

Starting Time: Opening Ceremony, Prayer

Story Time: Story and kids' response to story

Book Time: Verse recital

Craft Time: Craft

Snack Time: Snack

Game Time: Games

The Teaching begins at home. Each week, the parents help their Cubbie complete the scheduled Bear Hug. Each part of the Bear Hug reinforces the same Bible truth. At club, we will center everything we do on the same truth you have already worked on at home. Our story, games, craft and even our snacks will reinforce the teaching your child has received from you. By creating this partnership, we hope to really "cement" that week's truth into our Cubbies' minds and hearts.

ABOUT THE CUBBIE MATERIALS

APPLE ACRES BROCHURE - A brochure containing two sample Bear Hugs as well as basic information about the Cubbies program. All Cubbies will complete this first each year.

APPLESEED HANDBOOK / HONEYCOMB HANDBOOK - Includes memory verses and activities divided into weekly Bear Hugs that teach basic truths about God. Cubbies complete each week's Bear Hug at home as background for the teaching at club the next week. They then repeat the memory verse to their leader at club. Completing every Bear Hug in the book is a requirement for earning a Cubbie book award at the end of the year. Each Bear Hug also contains an Under the Apple Tree supplemental section. Under the Apple Tree fund activities are optional, and not required for book completion.

TIPS ON HOW YOU CAN HELP AS A PARENT

Help your child learn weekly Bear Hug

- Establish a regular time to work on the Bear Hug with your child...morning and evening
- Check the schedule and calendar for what Bear Hug to work on for the next week
- Read each week's Bear Hug to your child and follow the simple instructions
- Listen to your child recite the verse and sign your name. Be encouraging!
- Only one Bear Hug will be done per week. The Cubbies will all recite the same Bear Hug each week.

Bring your child to club on time and in uniform

- Find a special place at home to keep your child's book and uniform, so it can always be found on Cubbies night.
- Be sure your child wears the uniform west to club. The uniform is where their awards are displayed plus helping with motivating them to learn and work in their books.
- Bring your child to club on time, so we can begin and end promptly. Be sure to come to the Check-In/Out desk to pick up your child after clubs.

Take a turn supplying a snack

- You can help by providing a snack for the children in our Cubbies Club (this is a favorite part of the night).
- Suggestions will be given for a snack to fit the lesson theme. Please see the Leaders of the Cubbies for signup.

THANK YOU! PLEASE INFORM THE DIRECTOR IF YOUR CHILD HAS ANY FOOD ALLERGIES!

REQUIREMENTS FOR MEMORY WORK

- Cubbies are allowed two "helps" per Bear Hug
- Bear Hugs must be recited at one session. If there are two verses in the Bear Hug, both must be recited at one session and in the order they appear.
- Four-year-olds must recite the verse AND reference. Three-year-olds are encouraged to recite the reference, if they are capable, but are not required.
- Cubbies will recite the verses they have learned at home to their Cubbies leader during club.

SUBBESTIONS FOR MEMORIZING

- Repeat the verse over and over to your child. Break the verse up into short phrases.
- Explain what the verse means
- Show them how the verse relates to their life. There are examples in the Bear Hug story in the Celebrations Handbook.

CUBBIE BEAR BUDDY RULES

The leaders in the room will be repeating the Cubbie Bear Buddy Rules many times throughout the year and especially during the first few weeks. Please help us, and your Cubbies by going over the rules at home also. The Cubbies have 4 very basic rules to be a Cubbies Bear Buddy:

1. Listen and don't talk when a leader is talking.
2. Always raise their hands when they have something to say or want to answer a question.
3. Always fold our hands in our laps during Story Time and Prayer.
4. Always keep your hands and feet to yourself, no hitting, kicking or wrestling.





SPARKS

INTRODUCTION / Flight 3:16

Flight 3:16 is the first and only (introduction) booklet received in Sparks. Upon completion of this Entrance Test the clubber receives their Sparks Uniform Vest and receives their first of 3 Handbooks available in Sparks.

HANDBOOKS and REVIEW

Sparks has 3 Handbooks used in their club: HangGlider, WingRunner, and SkyStormer. The following sequence of completion for each grade is as follows:

- KINDERGARTEN (1st Year of Sparks) Flight 3:16, HANGGLIDER HANDBOOK
- FIRST GRADE (2nd Year of Sparks) WINGRUNNER HANDBOOK
- SECOND GRADE (3rd Year of Sparks) SKYSTORMER HANDBOOK

Following the handbook for each grade is a Frequent Flyer book that contains a handbook review and extra credit sections.

(Regardless of the age of the child, each clubber will start in the HangGlider Handbook)

HangGlider, WingRunner and SkyStormer will take Sparkies on a sequential journey through Scripture – Genesis through Revelation – with regular layovers to meet important Bible characters along the way. Each book includes verse memory sections, Bible biographies, and activities. The handbooks are enhanced with an audio handbook CD.

Each Handbook consists of:	<u>SECTION</u>	<u>AWARD</u>
	Rank Section	Rank Patch
	Jewel Sections	Red and Green Jewels
	Review*	Review Patch

Handbook sections must be completed in order.

Completion of Handbooks are Awarded accordingly:	<u>HANDBOOKS AWARD</u>
	HANGGLIDER 1 ST BOOK RIBBON
	WINGRUNNER 2 ND BOOK RIBBON
	SKYSTORMER SPARKY AWARD

ADVANCEMENT

First & Second Graders will advance into WingRuner after completion of the HangGlider Handbook. Second Graders will advance into SkyStormer after completion of the WingRunner Handbook. If a clubber completes the Handbook before the end of the club year, there is a Frequent Flyer book available for each Handbook level. Completion of Frequent Flyer books will earn the clubber a Pin Award to be displayed on his/her Review Patch.

T&T'S

Truth & Training engages third through sixth graders and answers their questions about God and the Bible, guiding them thru this pivotal life stage to grow in the grace of the Lord Jesus Christ. This is achieved thru a biblically based curriculum that focuses on living out one's faith thru a life of grace.

T&T is divided into two parts: T&T Ultimate Adventure Club (3rd & 4th grades)

T&T Ultimate Challenge Club (5th & 6th grades)



INTRODUCTION/START ZONE BOOKLET

Each T&T club has a Start Zone Entrance Booklet. For clubbers in the Ultimate Adventure Club (3rd and 4th graders) will start with Start Zone – T&T Ultimate Adventure Entrance Booklet. For new clubbers in the Ultimate Challenge Club (5th and 6th graders) will start with Start Zone – T&T Ultimate Challenge Entrance Booklet.

HANDBOOKS/REVIEWS

The T&T Ultimate Adventure program has two handbooks called *The Ultimate Adventure Series*. Clubbers are taught that trusting Christ for salvation is the 'Ultimate adventure'! The individual books are titled *Ultimate Adventure Book One and Two*.

The T&T Ultimate Challenge program has two handbooks called *The Ultimate Challenge Series*. Clubbers are taught that walking in a relationship with Christ is the 'ultimate challenge'! The individual books are titled *Ultimate Challenge Book One and Book Two*.

Ultimate Adventure Book One and Two are each divided into eight Discoveries. *Ultimate Challenge Book One and Book Two* are each divided into eight Challenges. Each Discovery or Challenge has seven sections, adding up to 56 sections in each of the handbooks.

All sections in the T&T handbooks should be passed in order. There are just two exceptions. One is bringing friends to club. The other is the missionary interview. Clubbers can continue working thru their books even if these two sections are not completed. Sections may be signed, but an Award Emblem cannot be awarded until all sections in that Discovery or Challenge are completed.

3rd GRADE (1st Year of T&T)	START ZONE ENTRANCE BOOKLET THE ULTIMATE ADVENTURE BOOK ONE
4TH GRADE (2ND Year)	THE ULTIMATE ADVENTURE BOOK TWO
5TH GRADE (3rd Year)	START ZONE ENTRANCE BOOKLET (<i>if new to T&T</i>) THE ULTIMATE CHALLENGE BOOK ONE
6TH GRADE (4th Year)	THE ULTIMATE CHALLENGE BOOK TWO

EXTRA CREDIT

At the end of each Discovery or Challenge there are “Silver” and “Gold” extra-credit sections. A clubber must complete ALL of the Silver or Gold sections to receive a Silver Seal or Gold Seal at the end of the year. Silver and Gold sections may be done in any order. However, a Silver Seal must be earned before a Gold Seal.

REVIEW

Review is central to the T&T Program. While the word “review” may be used, the concept is integrated throughout the handbooks. If you read thru an entire handbook, the clubbers are constantly asked to give the questions answers, and backup verses in some form. This happens in the regular sections and in the silver and gold sections. Also, the first section of Book Two is a review of Book One.

In addition, certificates and pins are available for clubbers who can recite four questions, eight answers for each question and a backup verse for each answer. That’s a total book review in one sitting! Thirty-two review verses!

For 3rd or 4th graders, each clubber will start in the Ultimate Adventure Book 1.

For 5th or 6th graders, each clubber will start in the Ultimate Challenge Book 1.

Each Handbook consists of:	SECTION	AWARD
	DISCOVERIES/CHALLENGES	AWARD EMBLEMS
	HANDBOOK REVIEW TEST*	REVIEW CERTIFICATE AND PIN

T&T is a self-paced program. To complete a handbook in one year, it is recommended that clubber complete 2 sections at a minimum each week.

AWARDS

When a clubber has completed the requirements to earn an Award, the Award will be issued to them during the Award Ceremony of Council Time. AN AWARD WILL NOT BE ISSUED IF THE CLUBBER DOES NOT WEAR THEIR UNIFORM!

WHAT ARE THE AWARDS?

Ultimate Adventure Award Emblems	Completion of each Discovery (Ultimate Adventure)
Ultimate Challenge Award Emblems	Completion of each Challenge (Ultimate Challenge)
Extra-Credit Silver Pins	Completion of all extra-credit Silver sections
Extra-Credit Gold Pins	Completion of all extra-credit Gold sections
Alpha Award and Pin	Completion of first Handbook
Excellence Award and Pin	Completion of first & second Handbook
Challenge Award and Pin	Completion of first, second & third Handbook
Timothy Award and Pin	Completion of first, second, third & fourth Handbook